1. The template for the case history presentation should be used for each of the FOUR abbreviated case histories. Candidates should follow the template carefully. The overall length of the template should not be exceeded.

2. There are four sections including:
   1) Pre-treatment Assessment
   2) Treatment
   3) Post-Treatment Assessment
   4) Critical Appraisal

3. The amount of text should be limited to the pages as indicated in the case template and case example (Arial font 11). Lists and bullet points may be used to highlight key features of the case and the treatment where indicated.

4. The remainder of the template includes space for images such as photographs, radiographs, cephalometric tracings and superimpositions. Some of these pages may be omitted if they do not relate to the individual case.

5. An example of a case history presentation can be found on the following link: Membership in Orthodontics Case History Example from 2019. This is not rigid and candidates may well be able to improve significantly on the example shown.

6. Booklets should ideally be no larger than 20MB in size when in PDF format. Image quality however should be adequate for printing, so please ensure the quality of the images used is of good print quality accordingly – for example 800 x 600 pixels per image for a 2x3 inch image to 1280 x 960 pixels (1MP) for images of 5x7 inches for images where more detail needs to be visible, such as for radiographs.

September 2018