

## **THE ROYAL COLLEGE OF SURGEONS OF EDINBURGH**

### **Examination Arrangements for Candidates with Special Circumstances**

Special examination and other assessment arrangements may be made for any candidate who has a permanent or temporary disability. These arrangements are intended to allow the candidate to perform to the best of his/her ability. The arrangements are not intended to give any unfair advantage to any candidate.

It is the responsibility of the candidate to advise the Examinations Section of the College, when they submit their application, of any special circumstances. An application for special consideration must be supported by written evidence in the form of a medical report from a General Practitioner or appropriate specialist for medical conditions or a letter of support from the candidate's Consultant trainer or Postgraduate Dean for other circumstances. In certain cases, such as dyslexia, a current *Dyslexia Assessment* report from an educational psychologist will be required. In the case of a temporary disability due to ill health or accident which occurs after the application has been submitted, the candidate must inform the Examinations Office/Section as soon as possible **before** the examination.

Each case will be separately assessed. Each candidate will be informed in writing of the outcome of the application for special consideration and of the arrangements that will be made to meet his/her needs.

### **Data Protection**

All personal information held by the Examinations Section of the College will be held in accordance with the Data Protection Acts of 1984 and 1998 and the Freedom of Information Act of 1997 and 2000 and data collected will not be released outside of the partner Royal Colleges.

#### **Mr Peter Durning FDS RCSEd**

Convener of Dental Examinations Committee

#### **Mr Michael Lavelle-Jones MD FRCSEd & Mr Robert Mason FRCSEd**

Co-Conveners of the Examinations Committee

MAY 2008  
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